

D R A F T

Outstanding Maintenance Projects Available for Adoption

First Lutheran Church

Updated February 2011

Exterior Interior	Project	Skills	Resources Needed	Status	Priority
E	Restore weathered varnish coating on chapel doors	Sanding and varnishing skills	Appropriate sanding technique, application of Marine quality exterior varnish to protect woodwork	Available for adoption	1
E	Repair floor latch on ext chapel door jam	Minor repair skills	Bonding agent	Available for adoption	1
E	Re-paint metal fencing and handrail in courtyard	Sanding and painting.	Sand paper, electric tools for ease of sanding & appropriate weathering paint.	Available for adoption	Handrail – 1 Fencing – 2
E	Exterior light fixture – Ash Side by exterior service door non operational	Electrical evaluation and fixture replacement	Electrical trouble shooting, repair, fixture	Adopted	2
E	Repaint Exterior Doors on Second Floor Class/Offices	Sanding, patching and Painting	Exterior door paint (one gallon in closet under outside staircase) sand paper, patching, & painting supplies	Available for adoption	3
E	Repaint mail box in exterior courtyard by admin. entry	Sanding, priming and painting.	Metal sandpaper, primer, black exterior metal paint.	Available for adoption	2
E	Power washing of exterior courtyard and entry area	Operation of high pressure power washer machine	Power washer machine	Available for adoption	2

D R A F T

Exterior Interior	Project	Skills	Resources Needed	Status	Priority
E	Replace broken tiles on courtyard bench seating	Tool for removal of old tiles, tile replacement and grouting	Tile in storage area, use of power tool.	Available for adoption	3
E	Evaluate & repair leaks in sanctuary & narthex roof	Professional evaluation & necessary repairs	Funding	Evaluation and patch repair conducted in March 2009- Need further evaluation and work because of continued leaking.	1
E	Repair falling or missing roof tiles on roof overhang by entryway	Roof shingles that match existing roofing material roof	Roofing material and repair skills.	Available for adoption	1
E	Address pigeon roosting on steeple and chapel roof- Potential Capital Project	Professional pest control	Installation of roosting prevention features	Available for adoption	2
E	Paint upstairs plywood around window air conditioning units	Painting skills	Paint to match existing trim/ painting supplies	Available for adoption	2
E	Clean out rain gutters on 2 nd Floor overhang	Removal of roof rock and debris	Small shovel to remove debris	Available for adoption	2

Priority 1= Immediate attention/ repair needed to prevent further damage
 2 = maintenance required to prevent damage or additional repairs.
 3 = desirable, aesthetic improvement

D R A F T

	Project	Skills	Resources Needed	Status	Priority
I	Repair halogen light fixture in chapel miscellaneous electrical repairs	Electrical repair skills	Ladder, potential replacement part for fixture	Evaluation conducted in January 11 – misc elec parts and fixtures needed	2
I	Replace stained ceiling tiles in Administration office area and hallway.	Acoustic ceiling tile placement	Replacement of ceiling tiles or paint to match ceiling tile	Available for adoption	2
I	Re-paint fellowship lounge, narthex <u>trim work</u> .	Painting skills	Interior paint to specified colors.	Available for adoption	2
I	Reattach vinyl base on interior corridor stairwell	Adhesive	Vinyl adhesive.	Available for adoption	1
I	Paint stained portions popcorn ceiling in nave & chancel areas	Boom lift, paint by sprayer (professional services)	Funding	Available for adoption	3
I	Install shoe kick trim on wood floor platform on baptismal pool (gap between wood platform floor and side)	Maple shoe-kick molding, miter saw.	Carpentry skills.	Available for adoption	3
I	Sanctuary chair maintenance	Fix loose chair backs and seats, brush upholstery, wash woodwork	Repair skills, drill, power staple gun, upholstery brush.	Available for adoption (chairs in Library complete – Jan 11)	1
I	Refinish wooden flower stands	Sanding, re-varnishing wood furnishings	Sander, marine varnish and supplies	Available for adoption	3

Priority 1= Immediate attention/ repair needed to prevent further damage.
 2 = maintenance required to prevent damage or addition repairs.
 3 = desirable, aesthetic improvement